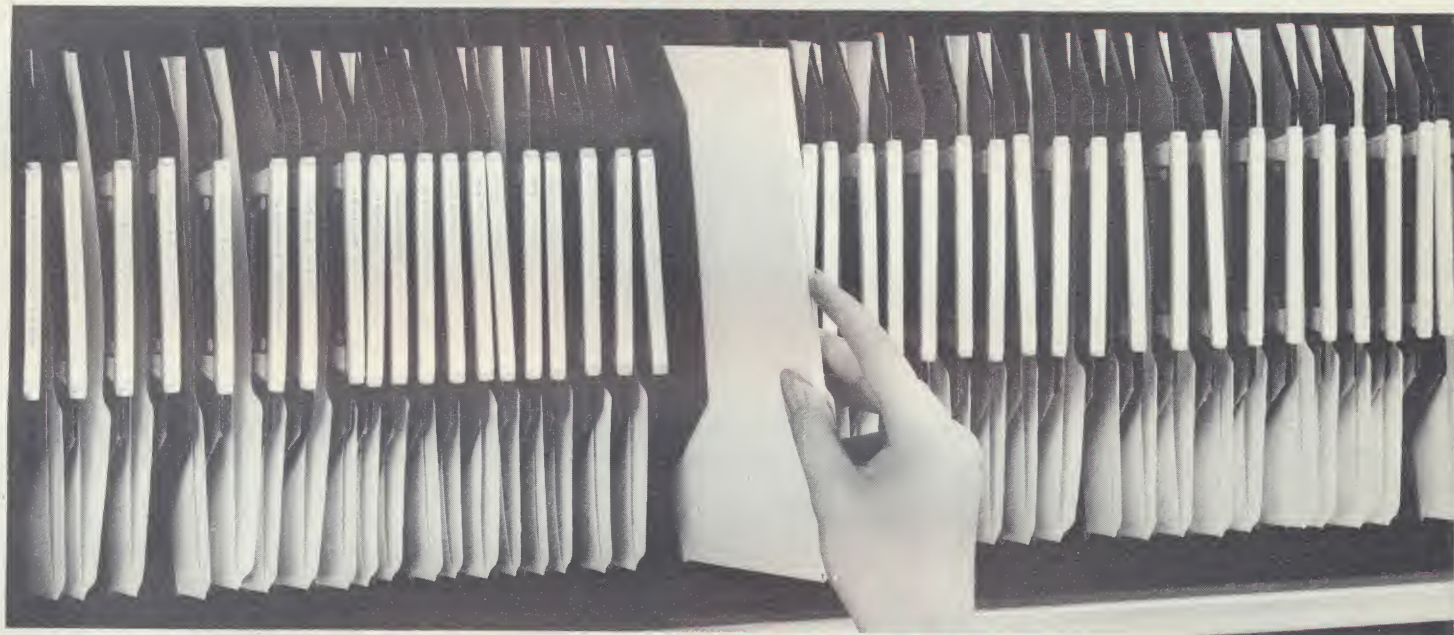


★  
Acco announces  
the complete line  
of suspended filing equipment

# LATERAL (ACCOLATERAL)



# VERTICAL (ACCOFLEX)







1



a major advance in filing:

# ACCOLATERAL<sup>\*</sup>

## SUSPENDED LATERAL FILING

\* PAT. PENDING

Developed through the research facilities of Acco International  
to meet the needs of American business

There's a big change in filing coming your way. It's called Accolateral—true lateral filing. And it gives every assurance of being a money maker.

Accolateral is a combination of the best features of *shelf filing* (lateral filing) and *suspended filing*. For years offices around the world have relied on suspended lateral filing as the most efficient style of filing. They'd be lost without it.

Now Acco research has adapted suspended lateral filing to American needs with Accolateral.

### Up to 60% less floor space

The use of Accolateral results first of all in a dramatic savings in costly floor space.

As much as 60% of the square footage required for drawer file cabinets can be released for other purposes following conversion to Accolateral. With office rentals soaring and office space at a premium, this advantage alone more than pays for Accolateral.

### Faster filing

A second major advantage of Accolateral is its speedier workability compared with conventional filing systems.

Unlike ordinary lateral files, Accolateral folders are *suspended*. They *slide* along built-in channels. They slide together in a compact group when not needed, saving room.

They slide where they are needed, speeding work. Each folder can be instantly singled out and opened up.

Access to each folder is at the *side*, rather than the top. Each folder is indexed with an Acco Pivotab, positioned for quick visibility at, above and below eye level.

There's no opening or closing of file drawers, no stooping, stretching or straining. Filing gets done faster. Less time—and money—is spent for filing.

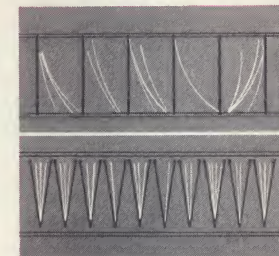
### Visual control at a glance

Because Accolateral is *true* lateral filing, with a color-coded Pivotab index identifying each folder, *the state of the entire file is visible at a glance*. Any mis-grouped folder is immediately obvious. Files remain orderly. Filing efficiency is increased. And costs go down.

### Low-cost cabinets

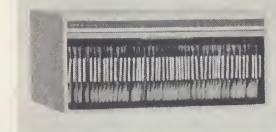
Accolateral is available in two steel units: a six-tier unit and a modular (add-on) unit—both with or without doors. These units are considerably less expensive than drawer files, yet they accommodate far more filing. In themselves, they represent a real savings for your customers.

Acco will be telling the business world about Accolateral in an all-out advertising campaign this spring. Why not get on the bandwagon now? We're holding a place for you!



**CONVENTIONAL LATERAL FILING** (filing on shelves) saves floor space compared with drawer files—up to 60%. But fixed compartments or containers make it rigid, inefficient.

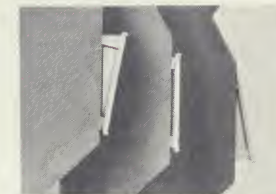
**NEW ACCOLATERAL SUSPENDED FILING** uses folders hung from channels. Folders slide together, eliminate wasted space. Yet any folder can be separated out for instant access.



**THE ACCOLATERAL MODULAR UNIT** is the basic add-on unit, capable of expansion as the need arises. Each unit takes 6 feet of files. A 4" base is available. Doors are optional.



**THE ACCOLATERAL 6-TIER UNIT** takes 30 feet of filing on only 9 square feet of floor space. Doors are optional.



**THE ACCO PIVOTAB** on each Accolateral outer folder is adjustable to three positions: slanted downward, for above eye level; vertical, for eye level; slanted upward, for below eye level.

**ACCO**

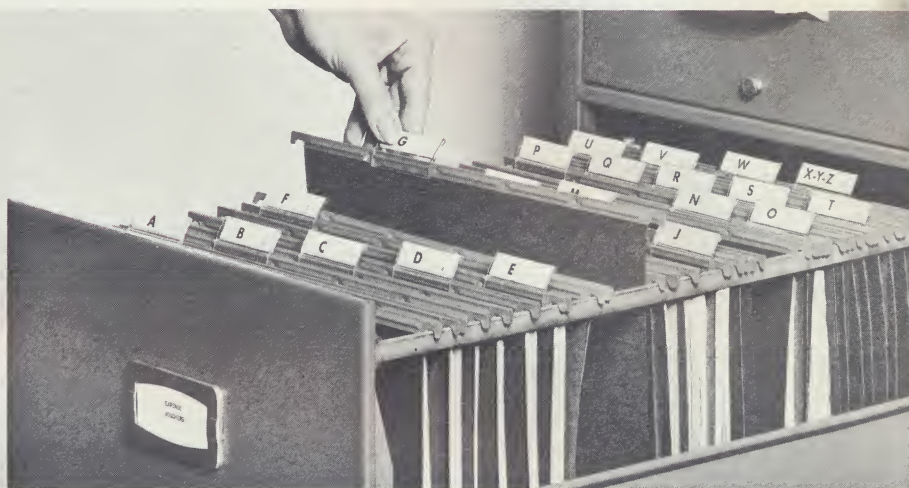
ACCO—In U. S.: Acco, Ogdensburg, N. Y.; Chicago; New York • In Canada: Acco Canadian Co., Ltd., Toronto • In Mexico: Acco Mexicana S.A. de C.V., Mexico City • In Great Britain: Acco Co., Ltd., Crayford Industrial Estate, Crayford, Kent, England • In Holland: Acco Continental, N.V., Utrecht • Address overseas inquiries to: Acco International, 280 Madison Ave., New York 16, N. Y. • Address U. S. inquiries to: ACCO, Ogdensburg, N. Y.



FOR VERTICAL FILING  
ACCO ANNOUNCES

# ACCOFLEX

SUSPENDED FILING EQUIPMENT



Acco's new vertical suspended filing equipment has been design engineered to provide a number of unique user benefits. For example, the new Accoflex suspended file folder is priced competitively yet has a number of specific advantages over older types of suspended folders.

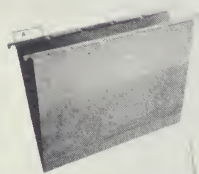
**Better Tab System**—The Tenite plastic tab snaps into place (on either the front or back runner) and slides easily *anywhere* on the runner. A fully loaded folder may be moved or lifted by the durable, tight fitting "handle" tab. In addition,

tab maintains angled position for greater visibility.

**Easier Sliding**—Runners of the folders have rolled steel edges. As a result, no screeching or catching when folders are moved.

**Longer Lasting**—The folder material is not wrapped over the runner as in older types of suspended folders. Instead the steel runners are securely attached to the top of the folder material. The result is that the Accoflex folder stands up to continued use without wearing out.

#### ACCOFLEX FOLDERS



| Stock No.                 | Size    |
|---------------------------|---------|
| <b>with 2" Tenite Tab</b> |         |
| H2T15                     | 11 x 8½ |
| H3T15                     | 14 x 8½ |
| <b>without tab</b>        |         |
| H 2                       | 11 x 8½ |
| H 3                       | 14 x 8½ |

#### ACCOFLEX FILE DRAWER FRAMES



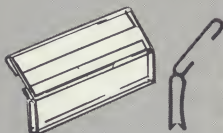
| Stock No. | For Folder Size |
|-----------|-----------------|
| 112       | Letter          |
| 112       | Legal           |

#### ACCOFLEX PORTABLE WITH LOCK



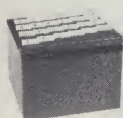
| Stock No. | For Folder Size |
|-----------|-----------------|
| 132       | Letter          |

#### ACCOFLEX TENITE TABS



| Stock No. | Size |
|-----------|------|
| T 15      | 2    |
| T 13      | 3½   |

#### ACCOFLEX DESK AND DRAWER FILE



| Stock No. | For Folder Size |
|-----------|-----------------|
| 122       | Letter          |
| 123       | Legal           |

#### ACCOFLEX MOBILE UNIT



| Stock No. | For Folder Size |
|-----------|-----------------|
| 142       | Letter          |

All Accoflex cabinets come in either gray or sandalwood. Consult price list for details.

THE COMPLETE LINE OF SUSPENDED FOLDERS — LATERAL (ACCOLATERAL) AND VERTICAL (ACCOFLEX)

## ACCO

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